

Information on the protection of personal data updated to the New EU Regulation No. 679/2016 (GDPR) (and subsequent provisions of legislative adaptation to the Italian Law 196/2003 as per Legislative Decree 101/2018).

Pursuant to Article 13 of EU Regulation No. 2016/679 ("General Data Protection Regulation" or "GDPR"), the 'R.O.I Association - Register of Italian Osteopaths makes known to those ("users" or "interested parties") who access the institutional site from the address https://www.https://www.registroosteopati-italia.com/ and who use the services available electronically on the same site the following information.

This information is provided solely in relation to the Association's website and not also in relation to other websites that may be consulted by the user through links given or accessible in the same portal.

#### INTRODUCTION:

The purpose of this privacy policy (hereinafter "Privacy Policy") is to describe the management methods - as to the processing of personal data of users/visitors in accordance with the Regulations (hereinafter only "Users") - of the association's website, which is listed below:

www.regstro-osteopati-italia.com

All Internet sites other than those listed above, even where the User accesses them through links and/or banners on the Internet Sites, are not covered by the Privacy Policy.

The data controller, in compliance with privacy regulations and according to the guidelines described in the Privacy Policy, intends to ensure the protection and security in the processing of personal data of each User of the Internet Sites, which include Cookies, usage data, e-mail addresses, first and last name, telephone number, and home/residence addresses.

In any case, even in the absence of a specific Privacy Policy pursuant to art. 13 of the Regulations, the Privacy Policy will be valid as a document capable of providing the proper indications referred to in articles 13 and 14 of the Regulations, for all Users of the Internet Sites who find themselves interacting with the Data Controller in order to take advantage of the services offered by the same Internet Sites.

# 1.Data controller

The data controller of personal data is ROI - Registro degli Osteopati d'Italia (hereinafter "ROI" or "Data Controller"), with registered office in Milan, Corso Vercelli 35, C.F. 91015190670, e-mail segreteria@roi.it, tel. 0248199758.

The Data Controller has not appointed a Data Protection Officer by failing to meet the requirements of Article 37 GDPR

2. Purpose, legal basis, Object of processing, nature of data provision

A) Regarding the data processing carried out by this website:

# With respect to users of websites

		PURPOSE OF PROCESSING	LEGAL BASIS AND LAWFULNESS OF PROCESSING AND NATURE OF CONFERMENT	TYPE OF DATA PROCESSED
а	NAVIGATION	use of this website, as well as to carry out maintenance and	The legal basis underlying the processing referred to in (a) of this point is provided for in Art. 6 par.1(f) GDPR, which states that "processing is necessary for the purposes of pursuing the legitimate interests of the data controller or a third party".  The Processing of your Personal Data will be legally based on the	data includes IP addresses or domain names of the computers and terminals used by users, addresses in URI/URL (Uniform Resource Identifier/Locator) notation, the time of the request, the method used in submitting the request to the server, the size of



contractual relationship that will be numerical code indicating the created between you and the Data Controller as a result of your server (successful, error, etc.) and interaction with the specific other parameters relating to the website of the Professional Practice;

status of the response given by the user's operating system and computer environment. These data, necessary for the use of web services, are also processed for the purpose of:

-obtain statistical information on the use of services (most visited pages, number of visitors by time slot or daily, geographical areas of origin, etc.);

-check the proper functioning of the services offered.

-data communicated by the user: such as, for example, personal data given through the "contact" form or data given in the "Contact" section.

-cookies and other tracking systems: for details of the cookies used by the data controller's website, please refer to the section on cookies in the data protection notice on the data controller's

In particular, it is specified that the data processed by means of the website are:

# Derived data

Information that our servers automatically collect when you access the Site, such as your IP address, browser type, operating system, access times, and the pages you viewed directly before and after accessing the Site.

# **Facebook Permissions**

The Site can, by default, access basic Facebook account information, including name, email, gender, birthday, current city, and profile picture URL, as well as other public information.

# Data from social networks

User information from social networking sites, Facebook, Google+, Linkedin, and other social networks, including name, social network username, location, gender, date of birth, e-mail address, profile photo, and public contact information, if the user links their account to such social networks.

Third-party data

the site currently makes no data



				submissions to third parties not affiliated with the owner
b	RESPONSE BY THE OWNER TO USER REQUESTS	2) allow the Owner to respond to requests you make through this website	The legal basis underlying the processing referred to in (a) of this point is provided for in Art. 6 par.1(f) GDPR, which states that "processing is necessary for the purposes of pursuing the legitimate interests of the data controller or a third party".  The Processing of your Personal Data will be legally based on the contractual relationship that will be created between you and the Data Controller as a result of your interaction with the specific website of the Professional Practice;	such as, for example, personal data given through the "contact" form or data given in the "Contact" sectioncookies and other tracking systems: for details of the cookies used by the data controller's website, please refer to the section on cookies in the data protection notice on the data controller's website.  In particular, it is specified that the data processed by means of the

# B) Regarding the data processing activities carried out:

Towards the members:

		Purpose	Legal basis and nature of contribution	Type of data	
а	Contract	allow you to join, as well as to follow up on your requests needs to collect some of your Personal Data, as requested within the subscription form in particular:  1. for the pursuit of the statutory	- Execution of pre-contractual measures taken at the request of the data subject and/or execution of a contract to which the data subject is a party (Art. 6(1)(b) GDPR). The provision of data is mandatory, and in case of refusal to provide personal data, it will not be possible for the Data Controller to provide the service	information: First name, last name, e-mail address, phone number, Social Security number Particular data: (a) Personal data, including about your family members, such as, for	
		9 9 1 1 1111111		, , , , , , , , , , , , , , , , , , , ,	



relationship (sending correspondence, convening meetings of bodies, internal administrative procedures) and organizing and executing the service;

- for sending (by mail, e-mail, newsletter or cell phone number or other computerized means) communications related to the Association's activities and initiatives;
- 4. in relation to the personal photo, for inclusion in the identification card:
- 5. for the participation of members in courses, meetings and initiatives and for the organization and management of courses;

The legal basis for processing is the membership application and membership contract (Art. 6 para. 1 lett. b GDPR), consent to processing (Art. 6 para. 1 lett. a - Art. 9 para. 2 lett. a GDPR), regular contacts with the Association (Art. 9 para. 2 lett. d GDPR), legal obligations to which the Association is bound (Art. 6 para. 1 lett. c GDPR).

- 6. for the completion of all paperwork required by current occupational safety, privacy and environmental regulations;
- 7. for collection and for entry into master records in computer databases;
- 8.for the issuance of invoices and credit notes;
  9. for the maintenance of ordinary
- accounting and VAT; 10. for the management of collections and payments

The legal basis for the purposes set forth in 1-10 is the conclusion of the membership contract between the member and the entity as the application for membership and from the membership contract (Art. 6 para. 1 lett. b GDPR), consent to processing (Art. 6 para. 1 lett. a - Art. 9 para. 2 lett. a GDPR), regular

beliefs, or trade union membership, as well as genetic data, biometric data intended to uniquely identify a natural person, data relating to a person's health or sex life or sexual orientation;

(c) Personal data relating to criminal convictions and offenses: i.e., personal data suitable for revealing measures referred to in Article 3, paragraph 1, letters (a) to (o) and (r) to (u), of Presidential Decree No. 313 of November 14, 2002, on criminal records, registry of administrative penalties dependent on crime and related pending charges, or the quality of defendant or suspect under Articles 60 and 61 of the Code of Criminal Procedure.



		contacts with the Association (Art. 9 para. 2 lett. d GDPR), legal obligations to which the Association is bound (Art. 6 para. 1 lett. c GDPR).		
b	Legal obligation	- Recording invoices, receiving payments; - Fulfilling pre-contractual, contractual and tax obligations arising from the customer relationship; - Fulfill obligations under the law, a regulation, EU legislation or an order of the Authority	-Legal obligation to which the owner is bound (Art. 6(1)(c) GDPR). The provision of data is mandatory, and in case of refusal to provide personal data, it will not be possible for the Holder to provide the service	information: First name, last name, place and date of birth, e-mail address, phone
С	Litigation defense	- Exercise the rights of the Owner, such as any right of defense in court.		information:
d	Marketing	Activities of sending newsletters, commercial communications and marketing: the performance by the Data Controller of its own promotional and/or marketing activities towards you. This category includes all activities performed to promote products, services, sold and/or provided by the Data Controller; subject to your specific consent.	processing: legitimate interest under Article 6 letter f) of the	information: First name, last name, place and date of birth, e-mail address, phone
е	Publication and compilation of the list of soc	for the publication and compilation of the list of members (containing identifying data regarding first name last name contact details and location) in special computer register available online at the website: <a href="https://www.registro-osteopati-italia.com">https://www.registro-osteopati-italia.com</a> . The legal basis of the purpose referred to in point 11 is the	data subject under Article 7 GDPR.	Identification and contact information: First name, last name, place and date of birth, e-mail address, phone number, image and biometric data



		stipulation of the associative contract with the entity, which in turn has a statutory legal basis in point 2. of the Statute of the R.O.I. Association, which recognizes in information, communication and transparency the essential condition to ensure the participation of the Members in the life of the Association, to ensure the best achievement of its institutional purposes. In particular, the legitimate interest of the owner lies in the purpose of entering the contact data and location of the member's practice in order to give the user of the website the opportunity to use the functions of the page https://www-registro-osteopati-italia.com/mappa-studi/, also accessing it from the Home page by selecting the item "search for osteopath."		
f	images/videos	in relation to images/videos, for publication on the Association's website, on the Association's social networks or in newsletters or printed materials promoting the Association's institutional activities upon your explicit consent.	legal ase and lawfulness of processing: legitimate interest ex art. 6 letter f) of the Regulation - The Processing of your Personal Data will be conducted by the Data Controller and will be legally based on its legitimate interest in promoting its services; Legal basis and lawfulness of processing: consent of the data subject ex art. 6 letter a) of the Regulation - The Processing of your Personal Data will be conducted by the Data Controller and will be legally based on your free, express and unequivocal consent.	Biometric, audio or video data and images
g	statistical analysis	For conducting statistical analysis, including in aggregate and otherwise anonymous form.	The legal basis is the consent of the data subject under Article 7 GDPR. The legal basis is also the legitimate interest of the owner in the Association's statistical analysis activities.	Anonymized data of various kinds

With respect to employees and contractors

The processing of personal data, including special data within the meaning and effect of Article 9 of the GDPR, including those of third parties, provided



when entering into the contract of employment is carried out in accordance with the contract itself and/or the collective bargaining agreement for the sector, as well as in compliance with legal obligations.

The refusal to provide all or some of the requested data and/or the provision of partial and/or untrue data by the data subjects prevents the Data Controller from fulfilling its legal and contractual obligations, in particular the obligations of a welfare, social security nature, including in relation to the application for family allowances. In particular, the purposes are:

to fulfill obligations under the employment contract (e.g., to verify the exact performance, to commensurate the amount of pay, including overtime, or bonuses to be paid, to ascertain the existence of a legitimate cause for absence, to apply for family allowances, to quantify vacation and leave);

purposes provided for in the sector's collective bargaining agreement (e.g., to take advantage of union leave or expectations);

purposes stipulated by law: for communications and proxies to social security and welfare agencies, both public and private;

to fulfill accounting obligations (e.g., legally required entries and records) imposed on the employer;

Perform security auditing activities of the Owner's IT systems to prevent unauthorized access or unauthorized communication and to protect the Owner's corporate assets;

Fulfill obligations under the law, a regulation, EU legislation or an order of the Authority;

Exercise the rights of the Owner, such as any right of defense in court.

The **legal basis** that legitimizes the processing of data for the above purposes is the performance of a contract to which the data subject is a party (Art. 6 para. 1(b) GDPR), the fulfillment of legal obligations by the Data Controller (Art. 6 para. 1(c) GDPR) and the legitimate interest of the Data Controller (Art. 6 para. 1(f) GDPR) that is fairly balanced with the rights and freedoms of the data subjects.

The processing of special data revealing the health status of the data subject is necessary to fulfill the obligations and exercise the specific rights of the data owner or the data subject in the field of labor and safety law (Art. 9, no. 2 lett. b of the GDPR), as well as for occupational medicine purposes (Art. 9, no. 2 lett. h of the GDPR).

The provision of personal data is mandatory, as it is required for the fulfillment of legal and contractual obligations.

Failure to provide personal data will make it impossible for the Owner to establish and/or continue a working relationship or collaboration with the person concerned.

# With respect to the candidates

- 1	B I I I'.	B	The Level Level Level Level Control Control	Control to the control of the
a)	Personnel selection	Purposes related to the execution of	The <u>legal basis</u> legitimizing the	Curriculum vitae and the data
		pre-contractual negotiations:	processing of data for the purposes	contained therein:
		Managing the process of selecting and	specified above is the performance of	Contact information (such as, address,
		evaluating candidates for inclusion in	pre-contractual negotiations	e-mail address, phone number, etc.);
		the corporate organization, including	requested by the data subject is party	Data on education, professional
		evaluating individuals to fill positions	(art. 6 no. 1 letter b) GDPR). In	experience and previous activities;
		sought;	connection with the evaluation of the	Special categories of personal data
		The Controller may process special	application, the Data Controller may	(such as, for example, health status,
		data ex art. 9 GDPR such as but not	also process special personal data	union membership, etc.) only to the
		limited to: health status, membership	under Article 9 GDPR, such as, but	extent that such information is
		in protected categories, disability, or	not limited to, those revealing health	contained in the cv
		union membership, etc.	status or religious beliefs or trade	Photo as it is on the cv
			union membership.	Processing is carried out in both
			The legal basis legitimizing the	manual and computerized ways and
			processing in this case is the specific	with the support of paper, computer
			and informed free consent of the	(management software, accounting,
			data subjects (Art. 6 No. 1 letter a) of	etc.) or otherwise automated and
			the GDPR). In case consent is not	telematic means.
			given, it will not be possible to	In any case, the processing of data is
			evaluate the application.	carried out with the adoption of all
			Data subjects have the right to revoke	appropriate measures to ensure the
			their consent at any time, but	security and confidentiality of personal
			processing carried out before	data, in particular in compliance with
			revocation remains lawful. After	the security measures referred to in
			revocation, the data controller will	Article 32 of European Regulation No.
			cease processing the data for which	2016/679 and in accordance with the
			consent is required (Art. 7 No. 3	principles of lawfulness, necessity and
			GDPR).	proportionality.
			<i>'</i>	



b	Legal obligation	Fulfilling obligations under the law, with reference to possible subsequent employment.	The <u>legal basis</u> legitimizing the processing of data for the purposes specified above is the fulfillment of legal obligations (Art. 6 No. 1 letter c) of the GDPR).	Contact information (such as, address, e-mail address, phone number, etc.); Data on education, professional experience and previous activities;
С	Litigation defense	Protection of the rights of the owner and exercise of the right of defense in case of litigation	The <u>legal basis</u> legitimizing the processing of data for the purposes specified above is the legitimate interest of the Data Controller (Art. 6 No. 1 letter f) of the GDPR), which in this case is fairly balanced with the rights and freedoms of the data subjects.	Contact information (such as, address, e-mail address, phone number, etc.); Data on education, professional experience, and previous activities; and data necessary for legal defense

### 3.Mode of data collection

The processing of your personal data is carried out by means of the following operations: collection, recording, organization, storage, consultation, processing, modification, selection, extraction, comparison, use, interconnection, blocking, communication, deletion and destruction of data.

The processing will be carried out either by manual and/or computerized and telematic tools with logics of organization and processing strictly related to the purposes themselves and in any case in such a way as to ensure the security, integrity and confidentiality of the data themselves in compliance with the organizational, physical and logical measures provided for in Articles 24 and 25 and 32 of the GDPR.

The personal data subject to processing are collected directly by the Data Controller or by third parties expressly authorized by the Data Controller, or communicated by the Data Controller to such third parties for the pursuit of the purposes set forth in this policy.

The Data Controller carries out periodic checks so that no personal data are processed, collected, stored or retained that are not necessary in relation to the processing and related purposes as set out in this policy.

# 4. Method of processing

The user's data will be processed by means of registration, consultation, communication, storage, deletion, carried out with the help of electronic tools and manually, ensuring the use of appropriate measures for the security of the processed data and ensuring the confidentiality of the same.

The user's data, stored on electronic/magnetic/informatic media, are kept and archived on servers located in Italy; personal data stored on paper media will be kept in special registers and/or cards, the preservation of which will be implemented with storage in special containers, kept in special premises. Data stored on the server and/or in special premises are protected against the risk of intrusion and unauthorized access and subjected to appropriate security measures to ensure their integrity and availability.

Personal data will be processed by ROI collaborators and/or employees, as well as individuals specifically appointed as data processors, within the scope of their respective functions and in accordance with the instructions given by ROI.

## 5. Disclosure of personal data

Personal data may be disclosed to specific individuals in order to perform the Services requested and to fulfill regulatory obligations.

Specifically, the user's personal data, will be disclosed to:

- a) parties delegated and/or appointed by ROI to carry out the activities or part of the activities related to the provision of the Services requested and any other external collaborators to whom the communication is necessary for the proper performance of the Services;
- (b) Public Administrations for the performance of institutional functions within the limits established by law or regulations.

The data processed will not be subject to dissemination.



### 6. Retention of data

We will retain your Personal Data only as long as necessary to achieve the purposes set out in this Privacy Policy. We will retain and use your Personal Data to the extent necessary to comply with our legal obligations (for example, if we are required to retain your data to comply with applicable laws), resolve disputes, and enforce our legal agreements and policies.

We will also retain Usage Data for internal analysis purposes. Usage Data is generally retained for a shorter period, except when this data is used to strengthen security or improve the functionality of our Service, or when we are legally required to retain this data for longer periods of time.

### 7. Duration of treatment.

The processing of personal data with reference to the purposes described will have a duration equal to that necessary for the performance of the Services requested, to which must be added the additional period provided for by law in compliance with the civil, fiscal and tax obligations in force. At the end of the data processing period, the data will be deleted, or permanently anonymized.

# 8. Rights of the data subject

In your capacity as a user of our services and recipient of our products you have the following rights:

- -Right to access your data, obtain confirmation of the existence or otherwise of personal data concerning you, even if not yet registered, and their communication in intelligible form; -obtain indication of: (a) the origin of the personal data; (b) the purposes and methods of processing; (c) the logic applied in the case of processing carried out with the aid of electronic instruments; (d) the identification details of the data controller, data processors and the data controller's representative and the persons authorized to process the data; and (e) the subjects or categories of subjects to whom the personal data may be communicated or who may become aware of the data in their capacity as designated representative in the territory of the State, data processors or persons authorized to process the data; (Art. 15 GDPR).
- -Right to update, rectify or, when interested, supplement data; (Art. 16 GDPR).
- -Right to erasure, transformation into anonymous form or blocking of data processed in violation of the law, including data whose retention is not necessary in relation to the purposes for which the data were collected or subsequently processed; (art. 17 GDPR).
- -Right to request the restriction of use of data for the sole reasons of public interest and for the establishment or defense of a right, in cases where the data subject disputes the accuracy of the data and processing, in the case of exercising the right to object to processing under Article 21 GDPR, and in the other cases provided for in Article 18 GDPR; (Article 18 GDPR).
- -Right to receive the personal data provided to the Data Controller in a structural format or on a commonly used, intelligible and accessible computer medium for any operating system (USB or duly encrypted ZIP file), and to move without constraints, the complexes of information and data concerning you from the present controller to another controller chosen by you in accordance with your purposes and in full compliance with the principles of transparency, lawfulness and proportionality of processing. This right to data portability is without prejudice to other rights; (Art. 20 GDPR).
- -Right to object, in whole or in part:
- a) on legitimate grounds to the processing of personal data concerning you, even if relevant to the purpose of collection;b) to the processing of personal data concerning you for any other purpose not relevant to the processing; (Art. 21 GDPR).
- -Right to withdraw consent, where provided and at any time. Revocation of consent does not affect the lawfulness of the processing based on the consent given before revocation;
- -Right to file a complaint with the supervisory authority
- 9. Tracking technologies and cookies



We use cookies and similar tracking technologies to track activity on our Service and store certain information. The tracking technologies we use are beacons, tags, and scripts to collect and track information and to improve and analyze our Service. The technologies we use may include:

Cookie or browser cookie. A cookie is a small file placed on your device. You can instruct your browser to reject all cookies or to indicate when a cookie is being sent. However, if you do not accept cookies, you may not be able to use some parts of our Service. Unless you have adjusted your browser settings to reject cookies, our Service may use cookies.

Flash Cookies. Certain features of our Service may use locally stored objects (or Flash Cookies) to collect and store information about your preferences or activity on our Service. Flash Cookies are not managed by the same browser settings used for Browser Cookies. For more information on how you can delete Flash Cookies, please read on.

"Where can I change settings to disable or delete local shared objects?" available at <a href="https://helpx.adobe.com/flash-player/kb/disable-local-shared-objects-flash.html#main Where can I change the settings for disabling or deleting local shared\_objects\_</a>

Web Beacons. Certain sections of our Service and our e-mails may contain small electronic files known as web beacons (also called clear gifs, pixel tags, and single-pixel gifs) that allow the Owner, for example, to count users who have visited those pages or opened an e-mail and for other website-related statistics (e.g., recording the popularity of a certain section and checking system and server integrity).

Cookies can be "persistent" or "session" cookies. Persistent cookies remain on your personal computer or mobile device when you browse offline, while session cookies are deleted as soon as you close your web browser. Learn more about cookies: Free's Use of Cookies Privacy Policy.

We use both session and persistent cookies for the purposes outlined below:

# Necessary / essential cookies

Type: Session cookie

Administered by: https://www.registro-osteopati-italia.com

Purpose: These cookies are essential to provide you with the services available through the website and to allow you to use some of its features. They help authenticate users and prevent fraudulent use of user accounts. Without these cookies, the services you have requested cannot be provided, and we use these cookies only to provide those services to you.

# Cookie Policy / Notice Acceptance of Cookies

Type: Persistent cookies

Administered by: <a href="https://www.registro-osteopati-italia.com">https://www.registro-osteopati-italia.com</a>

Purpose: These cookies identify whether users have accepted the use of cookies on the website.

# **Functionality cookies**

Type: Persistent cookies

Administered by: https://www.registro-osteopati-italia.com

Purpose: These cookies allow us to remember choices you make when using the website, such as remembering your login information or preferred language. The purpose of these cookies is to provide you with a more personal experience and to save you from having to re-enter your preferences each time you use the website.

-LIST OF COOKIES USED BY THE SITE https://www.registro-osteopati-italia.com/

# **Technical cookies**

Cookie Name: PHPSESSID Purpose: This cookie allows Websites to store serialization status data. On the Web Site it is used to establish a User session and to communicate status data through a temporary cookie, commonly referred to as a session cookie. Duration: Session. Ends when the browser is closed. Type: PHP native technical cookie.

Cookie name: wordpress\_ Purpose: When a User logs into the administration area of the Site this cookie is used to store authentication data. Its use is limited to the administration panel area. Duration: Session. Ends when the browser is closed. Type: WordPress technical cookie.



Cookie Name: wordpress\_logged\_in\_ Purpose: After logging in to the admin area, WordPress sets this cookie, which indicates when you logged in, and who you are, for increased use of the interface. Duration: Session. Ends when the browser is closed. Type: WordPress technical cookie.

Cookie name: wp-settings-1 Purpose: This cookie is used to customize the display of the 'admin interface, and possibly, even the main Site interface.

Duration: 1 year. Type: WordPress technical cookie.

Cookie name: wp-settings-time-1 Purpose: This cookie is used to customize the display of the 'admin interface, and possibly, even the main Site interface.

Duration: 1 year. Type: WordPress technical cookie.

Cookie name: wordpress\_test\_cookie Purpose: This cookie is set when you access the login page. The cookie is used to test whether your browser is set to allow or reject cookies. Duration: Session. It ends when you close your browser. Type: WordPress technical cookie.

Cookie name: cookie\_notice\_accepted Purpose: Facilitates the User's browsing by preventing the short cookie information in the banner from reappearing in the case of links to the Site made within the expiration time. It is activated by clicking "ok" on the banner or by scrolling the screen.

Duration: 1 year. Type: WordPress Cookie Notification plugin cookie.

This Site is developed on the WordPress platform.

To learn more about the cookies used by WordPress, please visit the following links:

http://codex.wordpress.org/WordPress\_Cookies

Youtube and third-party services of Google Inc.

This Site may incorporate videos from Youtube, owned by Google, which can perform profiling.

Reference page Youtube

Description: Youtube is a social network dedicated to displaying video content and is operated by Google Inc. with the ability to embed content within its pages

Personal data collected: Cookies and Usage Data.

Place of processing: USA -Privacy Policy - Opt in

Google Maps

Name(s) of cookie(s):

SID, SAPISID, APISID, SSID, HSID, NID, PREF

Description

Google sets a number of cookies on each page that contains a Google Map We have no control over the cookies saved by Google, but these appear to contain a variety of information to measure the number and behavior of Google Maps users.

Data stored

Various unique identifiers, except for PREF which records your settings (preferred zoom level, etc.)

When does it expire?

Most cookies expire 10 years after your last visit to a page containing a Google Map.

Google Analytics

Google Analytics uses "cookies" to collect and analyze in a completely anonymous form data about your experience within a website (including your IP address). The information obtained from the cookie about your use of our website is normally transmitted to and stored at Google's server in the USA. We use this type of cookie solely for the purpose of improving our content for the benefit of the end user experience.

As a reminder, Google operates in full compliance with the data protection provisions of the US-Safe-Harbor Convention and is registered with the US Department of Commerce's Safe Harbor program. Google will consequently use the information collected for the sole purpose of evaluating your use of our website, to draw up protocols on website activity, and to provide us with other services related to website and Internet use. Google will only transfer this information to third parties where there are legal requirements or for the purpose of data processing. Under no circumstances will Google associate your data with other data collected by Google.

Amministrazione: Via San Daniele del Friuli, 8 - 00189 Roma TELEFONO: +39 06 3313085 - MAIL: tesoreria@roi.it



By browsing within our website (consenting to the use of cookies) you agree to the processing of your data in the manner and for the purposes stated above. You can in any case selectively disable the tracking action by Google Analytics by installing the opt-out plugin provided by Google on your browser. For more information, please refer to the following link: https://tools.google.com/dlpage/gaoptout

### 10. Transfer of data to countries outside the E.U.

The user's personal data will not be transferred to countries outside the EU, with the exception of those necessary for sending the newsletter. The sending of newsletters is carried out through MailChimp, an online marketing platform operated by The Rocket Science Group LLC, a company based in the State of Georgia, for whose information on the processing of personal data can be found at https://mailchimp.com/legal/privacy/. In any case, data will be transferred outside the EU in compliance with the provisions of Articles 51-59 of the GDPR.

### 11. Non-existence of an automated decision-making process

The Owner does not adopt any automated processes, including profiling as referred to in Article 22(1) and (4) GDPR

# 12. WAYS OF EXERCISING RIGHTS

You may exercise your rights at any time by sending a request by email to <u>segreteria@roi.it</u> and you may also exercise your rights by contacting the Privacy Guarantor, with Headquarters in Piazza Venezia n. 11 - 00187 Rome, Telephone switchboard: (+39) 06.696771,Fax: (+39) 06.69677.3785. For general information you can send an e-mail to: garante@gpdp.it @pec.it

The data controller (entity):.....

## 13. AMENDMENTS TO THIS POLICY

The Data Controller reserves the right to make changes to this Privacy Policy at any time by giving notice to users on this site. Therefore, please consult this page often, taking as reference the date of last modification indicated at the end of the document. In case of non-acceptance of the changes made to this Privacy Policy you may request the Data Controller to delete the personal data concerning you.

## 14. MATERIALS

All content on the Internet Sites (not uploaded by users) is part of the R.O.I. archives (including co-owner companies), including images. Part of the photographic materials are taken from online archives. The user when registering and entering content, whether photographic or textual, for the purpose of publication on the Internet Sites, declares that he/she owns the rights (including for commercial purposes) to the uploaded images. The user therefore assumes full responsibility for the provenance and legality of the images uploaded to the Internet Sites.

# 15. PROCEDURE FOR REVOCATION OF CONSENTS ON DATA PROCESSING BY THE ENTITY:

ROI - Registro degli Osteopati d'Italia (hereinafter "ROI" or "Data Controller"), with registered office in Milan, Corso Vercelli 35, C.F. 91015190670, e-mail segreteria@roi.it, tel. 0248199758.

Dear user, you may request the revocation of one or more of the privacy consents listed below by sending an email to the following address: segreteria@roi.it

- Revocation of Email Communications
- Revocation of third-party marketing communications by email

Once the request is received, it will generally be processed within 48 hours.



### HOW TO DISABLE COOKIES OF ANY BROWSERS USED BY THE USER FOR BROWSING BY BROWSER CONFIGURATION?

### Chrome

- 1. Running the Chrome Browser
- 2. Click on the menu in the browser toolbar next to the url entry window for lanavigation
- Select Settings
- 4. Click Show Advanced Settings
- 5. In the "Privacy" section, click "Content Settings" button.
- 6. In the "Cookies" section, you can change the following cookie-related settings: Allow local data to be saved locally Change local data only until the browser is closed -Prevent sites from setting cookies Block third-party cookies and site data Manage exceptions for certain websites Delete one or all cookies

For more information visit the dedicated page.

#### Mozilla Firefox

- 1. Run the Mozilla Firefox Browser
- 2. Click on the menu in the browser toolbar next to the url entry window for lanavigation
- 3. Select Options
- 4. Select the Privacy panel
- 5. Click ShowAdvanced Settings.
- 6. In the "Privacy" section, click "Content Settings" button.
- 7. Under "Tracking "you can change the following settings related to cookies: Require sites not to do any tracking Notify sites of your willingness to be tracked Notify no preference regarding tracking of personal data
- 8. From the "History "section you can: Enable "Use custom settings" to select to accept third-party cookies (always, from the most visited sites or never) and to store them for a specified period (until they expire, when Firefox closes or to ask each time) Remove individual stored cookies.

For more information visit the <u>dedicated page</u>.

# Internet Explorer/Edge

- 1. Run the Internet Explorer/Edge Browser.
- 2. Click on the Tools button and choose OptionsInternet.
- 3.Click on the Privacy tab and in the Settings section change the slider to

the desired action for cookies

- Block all cookies

## Allow all cookies

- Selection of sites from which to obtain cookies: move the cursor to an intermediate position so as not to block or allow all cookies, then press on Sites, in the Web Site Address box enter a site internet and then press on Block or Allow For more information visit the <u>dedicated page</u>.

# Safari 6

- 1. Running the Safari Browser
- 2. Click on Safari, select Preferences and press on Privacy
- 3. In the Block Cookies section, specify how Safari should accept cookies from Internet sites.
- 4. To view which sites have stored icookie click on Details

For more information visit the dedicated page.



### Safari iOS(mobile devices)

- 1. Running the Safari iOS Browser
- 2. Tap on Settingsand then Safari
- 3. Tap on BlockCookie and choose from the options, "Never," "Third-Party and Insiders," or "Always"
- 4. To clear all cookies stored bySafari, tap on Settings, then on Safari and finally on ClearCookies and Data

For more information visit the dedicated page.

# Opera

- 1. Running the Opera Browser
- 2. Click on Preferencesthen on Advanced and finally on Cookies
- 3. Select one of the following options: -Accept all cookies Accept cookies only from the site you are visiting: third-party cookies and that are sent from a domain other than the one you are visiting will be rejected Never accept cookies: all cookies will never be saved

For more information visit the dedicated page.

### 16. DEFINITIONS AND LEGAL REFERENCES

### Personal Data (or Data)

Personal data is any information that, directly or indirectly, including in connection with any other information, including a personal identification number, makes a natural person identified or identifiable.

#### **Usage Data**

This is the information collected automatically through this Application (including by third party applications integrated into this Application), including: the IP addresses or domain names of the computers used by the User who connects with this Application, the addresses in URI (Uniform Resource Identifier) notation, the time of the request, the method used in forwarding the request to the server, the size of the file obtained in response, the numerical code indicating the status of the response from the server (successful, error, etc...) the country of origin, the characteristics of the browser and operating system used by the visitor, the various temporal connotations of the visit (e.g. the length of time spent on each page) and the details of the itinerary followed within the Application, with particular reference to the sequence of pages consulted, the parameters relating to the User's operating system and computer environment.

## Usei

The individual using this Application who, except where otherwise specified, coincides with the Data Subject.

## Interested

The natural person to whom the Personal Data refers.

## Data Processor (or Manager)

The natural person, legal entity, public administration and any other entity that processes personal data on behalf of the Controller, as set forth in this privacy policy.

# **Data Controller (or Owner)**

The natural or legal person, public authority, service or other body which, individually or jointly with others, determines the purposes and means of the processing of personal data and the means adopted, including the security measures relating to the operation and use of this Application. The Data Controller, unless otherwise specified, is the owner of this Application.

## This Application

The hardware or software tool by which Users' Personal Data are collected and processed.

## Service

The Service provided by this Application as defined in the relevant terms (if any) on this site/application.



#### **European Union (or EU)**

Unless otherwise specified, any reference to the European Union in this document shall be deemed to extend to all atSual member states of the European Union and the European Economic Area.

#### Cookie

Cookies are Tracking Tools that consist of small portions of data stored within the User's browser.

### **Tracking Tool**

Tracking Tool means any technology - e.g., cookies, unique identifiers, web beacons, embedded scripts, e-tags, and fingerprinting - that allows tracking Users, for example, by collecting or storing information on the User's device.

# Legal references

This privacy policy is prepared based on multiple legislative orders, including Articles 13 and 14 of Regulation (EU) 2016/679.

Unless otherwise specified, this privacy policy covers this Application only.

### 18. ACCEPTABLE USE POLICY FOR WEBSITE USERS

### **Prohibited use**

You may not use the Services to post content or engage in activities that are illegal under applicable law, harmful to others, or that could expose us to liability, including but not limited to the following activities, each of which is prohibited by this AUP:

- -Phishing or identity theft
- -Distribution of computer viruses, worms, Trojan horses (TROJAN) or other malicious codes (MALWARE, RANSOMWARE, etc.).
- -Distributing pornography or adult content or offering escort services.
- -Promoting or facilitating violence or terrorist activities.
- -Infringement of intellectual property or other property rights of others.

# Application

Your services may be suspended or terminated with or without notice if you violate this policy. Any violation may result in immediate suspension or termination of your account.

Reporting violations

To report a violation of this policy, contact us as per Section 12 of this policy

We reserve the right to change this policy at any time, and you will be promptly updated of this. To make sure you are up-to-date on the latest changes, we recommend that you visit this page often.

# For members:

In order to proceed with the processing of your personal data, your explicit consent is required. We therefore ask you to carefully read the attached privacy policy and sign the attached consent form and send it, after completion to our e-mail address or arrange to complete the privacy consent form by accessing the link <a href="https://www.registro-osteopati-italia.com/modifica-profilo-socio">https://www.registro-osteopati-italia.com/modifica-profilo-socio</a> by entering the "Edit Member Profile" section in "Personal Area."